



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Molave



OFFICE OF THE SECRETARY TO THE SANGGUNIAN BAYAN

EXCERPT FROM THE MINUTES OF THE 66TH REGULAR SESSION/9TH MOBILE SESSION OF THE SANGGUNIAN BAYAN (12TH MUNICIPAL COUNCIL UNDER THE LGC OF 1991) OF THE MUNICIPALITY OF MOLAVE, PROVINCE OF ZAMBOANGA DEL SUR HELD AT SESSION HALL OF BARANAGY LOWER DIMALINAO, MOLAVE, ZAMBOANGA DEL SUR ON OCTOBER 13, 2026 AT 9:00 A.M.

Officers/Members	Position	Present	Absent	Remarks
Hon. Monalisa J. Glepa	Mun. Vice Mayor	✓		P.O.
Hon. Desiderio L. Jabello	SB Member	✓		
Hon. Cornelio R. Salinas	SB Member	✓		
Hon. Illuwil D. Orbita	SB Member	✓		
Hon. Joel M. Geromo	SB Member	✓		
Hon. Jonathan S. Uy	SB Member	✓		
Hon. Jacosalem A. Perong, Jr.	SB Member	✓		
Hon. Leonila J. Bermejo	SB Member	✓		
Hon. Welie R. Cabasag	SB Member	✓		
Hon. Earl Louise A. Glepa, LNB Pres.	Ex-Officio Member		✓	S.L.
Hon. Charina A. Jordan, SKF Pres.	Ex-Officio Member	✓		

RESOLUTION NO. 12th-544-2026

A RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, HON. CYRIL REO A. GLEPA, M.D., TO DONATE AND TRANSFER VARIOUS MUNICIPAL PROPERTIES CONSISTING OF SCHOOL MATERIALS, CONSTRUCTION AND HARDWARE TOOLS, AND EQUIPMENT VALUED AT THIRTY-NINE THOUSAND ONE HUNDRED TWO PESOS (P39,102.00) TO VARIOUS SCHOOLS UNDER THE DEPED MOLAVE EAST DISTRICT, AS REFLECTED IN THE CORRESPONDING PROPERTY TRANSFER REPORTS, SUBJECT TO COMPLIANCE WITH APPLICABLE LAWS, GOVERNMENT ACCOUNTING, AND AUDITING RULES AND REGULATIONS.

WHEREAS, the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., respectfully requested authority from the Sangguniang Bayan to donate and transfer various municipal properties consisting of school materials, construction tools, and equipment with a total aggregate value of Thirty-Nine Thousand One Hundred Two Pesos (P39,102.00), procured using the Special Education Fund (SEF), to recipient schools under the Department of Education (DepEd) – Molave East District;

WHEREAS, the subject request is supported by complete documentation, including the Property Transfer Reports (PTRs), corresponding Purchase Orders, and the transmittal letter from the General Services Office transmitting the Purchase Requests; WHEREAS, the subject municipal properties and their designated recipient schools under the DepEd Molave East District are itemized as follows:

1. Gonosan Integrated School, Dontulan Elementary School, and Mabuhay Elementary School (Total: P14,802.00): Consisting of one (1) gas stove 2-burner for Gonosan Integrated School; five (5) pieces kids' nap mats for Dontulan Elementary School; and four (4) sets educational building blocks, four (4) sets wooden knob geometric shape puzzle boards, four (4) packs tracing workbooks, and two (2) sets wooden multi-function matching puzzles for Mabuhay Elementary School (for learners with special needs);
2. Parasan National High School (Total: P14,400.00): Consisting of construction and hardware tools, specifically one (1) digital inverter welding machine, one (1) 710W motor angle grinder, and one (1) 500W electric impact drill (dual mode); and
3. Lower Dimalinao Elementary School (Total: P9,900.00): Consisting of three (3) units of plastic drums with covers for use in the school's Gulayan sa Paaralan Program;

WHEREAS, the donation and transfer of these properties will facilitate proper recording, custody, and administrative accountability by the recipient schools, while

[Handwritten signatures]

enabling the Municipal Government of Molave to update its property inventory and drop the assets from its book of accounts in accordance with existing government accounting and auditing standards;

WHEREAS, pursuant to Section 22 (c) in relation to Section 444 (b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and relevant Commission on Audit (COA) property disposal and management guidelines, prior authority of the Sangguniang Bayan is required to effectuate the transfer and donation of government property to other public entities;

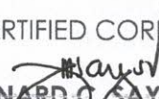
WHEREAS, after evaluation on the request, the august body determined that the proposed donation to be in order, compliant with applicable laws, and beneficial to local public educational programs and school operations, and recommended the passage of a resolution granting the necessary authority to the Municipal Mayor;

NOW, THEREFORE, on motion of Honorable Perong and duly seconded by Honorable Cabasag, the Sangguniang Bayan of Molave, Zamboanga del Sur, hereby;

RESOLVED, as it is hereby resolved to authorize the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., to donate and transfer various municipal properties consisting of school materials, construction and hardware tools, and equipment valued at Thirty-Nine Thousand One Hundred Two pesos (P39,102.00) to various schools under the DepEd Molave East District, as reflected in the corresponding Property Transfer Reports, subject to compliance with applicable laws, government accounting, and auditing rules and regulations.

UNANIMOUSLY APPROVED, this 20th day of October, 2026 at Barangay Lower Dimalinao, Molave, Zamboanga del Sur.

ATTESTED AND DULY CERTIFIED:

CERTIFIED CORRECT:

JUNARD C. SAYSON
Secretary to the Sanggunian

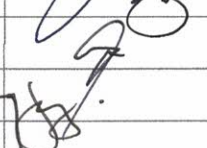

MONALISA J. GLEPA, R.N.
Mun. Vice Mayor/Presiding Officer

PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Molave

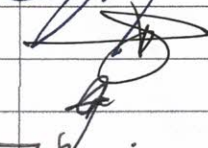
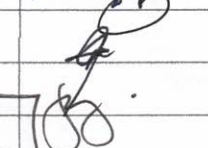
OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

PROOF OF SERVICE

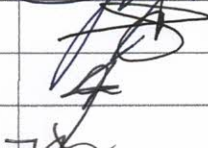
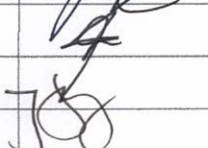
RESOLUTION NO. 12th-544-2026

OFFICE	NAME (Receiver)	SIGNATURE	DATE RECEIVED
MO	CRIS GEM N. GACUTAN		10/26/24
MPDO	GWYNETH SYBIL BATAKAN		10/26/24
MAccO	CHEMVERLYN H. PITOS		10/26/24
GSO	BERTEN NIEZ		10/26/24
School			

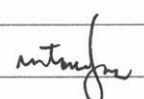
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MO	CRIS GEM N. GACUTAN		
MPDO	GWYNETH SYBIL BATAKAN		10/26/24
MAccO	CHEMVERLYN H. PITOS		10/26/24
GSO	BERTEN NIEZ		10/26/24
School			

RESOLUTION NO. 12th-546-2026

OFFICE	NAME (Receiver)	SIGNATURE	DATE RECEIVED
MO	CRIS GEM N. GACUTAN		10-26-24
MPDO	GWYNETH SYBIL BATAKAN		10/26/24
MAccO	CHEMVERLYN H. PITOS		10/26/24
GSO	BERTEN NIEZ		10/26/24
School			

RESOLUTION NO. 12th-547-2026

OFFICE	NAME (Receiver)	SIGNATURE	DATE RECEIVED
BRGY. PARASAN			
MPDO	Imelda Tanjara		10/26/24

Messenger: 