Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Molave

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 68TH REGULAR SESSION OF THE SANGGUNIANG BAYAN (12TH MUNICIPAL COUNCIL UNDER THE LGC OF 1991) OF THE MUNICIPALITY OF MOLAVE, PROVINCE OF ZAMBOANGA DEL SUR HELD AT SB SESSION HALL OF MOLAVE, ZAMBOANGA DEL SUR ON NOVEMBER 3, 2026 AT 9:00 A.M.

Officers/Members	Position	Present	Absent	Remarks
Hon. Monalisa J. Glepa	Mun. Vice Mayor	✓		P.O.
Hon. Desiderio L. Jabello	SB Member	✓		
Hon. Cornelio R. Salinas	SB Member	✓		
Hon. Illuwil D. Orbita	SB Member	✓		
Hon. Joel M. Geromo	SB Member	✓		
Hon. Jonathan S. Uy	SB Member	✓		
Hon. Jacosalem A. Perong, Jr.	SB Member	✓		
Hon. Leonila J. Bermejo	SB Member	✓		
Hon. Welie R. Cabasag	SB Member	✓		
Hon. Earl Louise A. Glepa, LNB Pres.	Ex-Officio Member	✓		
Hon. Charina A. Jordan, SKF Pres.	Ex-Officio Member	✓		

RESOLUTION NO. 12th-556-2026

A RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, HON. CYRIL REO A. GLEPA, M.D., TO DONATE AND TRANSFER VARIOUS HARDWARE AND CONSTRUCTION MATERIALS AND SUPPLIES TOTALING ONE HUNDRED TWENTY-FOUR THOUSAND EIGHT HUNDRED FIFTY-FOUR PESOS (₱124,854.00) TO VARIOUS SCHOOLS UNDER THE DEPED MOLAVE EAST DISTRICT, SUBJECT TO COMPLIANCE WITH ALL APPLICABLE LAWS AND GOVERNMENT ACCOUNTING AND AUDITING RULES AND REGULATIONS.

WHEREAS, a formal letter was submitted by the Office of the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., respectfully transmitting to this August Body the Property Transfer Reports, together with the Purchase Request, Project Procurement Management Plan (PPMP), Program of Work (POW), and Purchase Order, and requesting the passage of a resolution authorizing him to donate and transfer the subject municipal properties to various schools under the Department of Education (DepEd) – Molave East District;

WHEREAS, the subject hardware and construction materials have an aggregate value of One Hundred Twenty-Four Thousand Eight Hundred Fifty-Four Pesos (₱124,854.00) and were procured utilizing the Special Education Fund (SEF) of the Municipality of Molave, Zamboanga del Sur;

WHEREAS, the proposed donation and property transfer are supported by complete documentation, serving as valid bases for evaluation by this August Body and ensuring proper recording and updating of accountability records for both the Local Government Unit of Molave and the recipient institutions;

WHEREAS, the itemized properties consist of various hardware and construction supplies—specifically paint latex white, paint enamel white, sand, cement, hollow blocks, corrugated sheet 12ft, tie wire, common nails #4, C-Purlins 2x3 (1.5mm), rectangular tube (2x4 1.5mm), rectangular tube (2x3 1.5mm), tex screw #2, welding rod, corrugated sheets 4mm 10ft, common hollow blocks #2, hog wire fence 1x30 meter 7 holes galvanized, ½ hose pipe 8 bar 30m long, welding electrodes (E6013 2.5mm 5kg, E6013 3.2mm 5kg, E7013 2.5mm 5kg), flat bar (1/4"x2"x12"), angle bar (1.5"x1.5"x6mm 12"), welding mask (hand type), welding gloves (rubber), wire brush (steel), and safety goggles (shaded)—as detailed in the submitted Purchase Order and Property Transfer Reports;

WHEREAS, the subject materials are designated for donation and transfer to recipient schools under the DepEd Molave East District for specific school improvement and program purposes, namely:

1. Parasan Elementary School – Enhancement of Gulayan sa Paaralan Garden & Repair of roofs and roof trusses of one-unit classroom

Cc: MO, MPDC, DepEd-Molave East, GSO, MAccO,

2. Bogo Capalaran Integrated School – Gulayan sa Paaralan
3. Dalaon Elementary School – Gulayan sa Paaralan
4. Molave Vocational Technical School – ALS-SHS Program
5. Lower Dimalinao Elementary School – Repair of School Outdoor Stage;

WHEREAS, the provision of these construction and hardware materials will directly support the implementation of the Gulayan sa Paaralan program, the ALS-SHS Program, the repair of the school outdoor stage, and the repair of classroom roofs and roof trusses, thereby contributing to the maintenance and improvement of school infrastructure and the promotion of a clean, safe, and conducive learning environment for students and school personnel;

WHEREAS, pursuant to Section 22(c) in relation to Section 444(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and applicable Commission on Audit (COA) property management guidelines, prior authorization from the Sangguniang Bayan is required to effectuate the transfer and donation of government property and maintain accurate property inventory records;

WHEREAS, upon thorough review and committee evaluation, the Sangguniang Bayan finds the proposed donation to be in order, compliant with existing legal and accounting guidelines, and highly beneficial to the public education sector of the municipality;

NOW, THEREFORE, on motion of Honorable Perong and duly seconded by Honorable Uy, the Sangguniang Bayan of Molave, Zamboanga del Sur, hereby;

RESOLVED, as it is hereby resolved to authorize the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., to donate and transfer various hardware and construction materials and supplies totaling One Hundred Twenty-Four Thousand Eight Hundred Fifty-Four Pesos (₱124,854.00) to various schools under the DepEd Molave East District, subject to compliance with all applicable laws and government accounting and auditing rules and regulations.

RESOLVED FURTHER, that the recipient schools shall ensure that the donated materials are properly received, utilized exclusively for their intended educational purposes, program requirements, and facility repairs, and accounted for in accordance with existing laws and regulations;

UNANIMOUSLY APPROVED, this 3rd day of November, 2026 at Molave, Zamboanga del Sur.

CERTIFIED CORRECT:

JUNARD C. SAYSON
Secretary to the Sanggunian

ATTESTED AND DULY CERTIFIED:

MONALISA J. GLEPA, R.N.
Mun. Vice Mayor/ Presiding Officer

SHERILYN RAFOL
11-16-2026

GWYNETH STBIL R. BATACAN
MPDO Staff
11/16/26

DAISY MAY A. MONTERNEL
11/16/26 9:20AM

EVELYN D. PAT
11-16-26

OFFICE OF THE MAYOR
MUNICIPALITY OF MOLAVE
PROVINCE OF ZAMBOANGA DEL SUR
RECEIVED
By: ANGEL COLOT
Date: 11-16-26 Time: 9:21 am

Cc: MO, MPDC, DepEd-Molave East, GSO, MAccO,