Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Molave

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 68TH REGULAR SESSION OF THE SANGGUNIANG BAYAN (12TH MUNICIPAL COUNCIL UNDER THE LGC OF 1991) OF THE MUNICIPALITY OF MOLAVE, PROVINCE OF ZAMBOANGA DEL SUR HELD AT SB SESSION HALL OF MOLAVE, ZAMBOANGA DEL SUR ON NOVEMBER 3, 2026 AT 9:00 A.M.

Officers/Members	Position	Present	Absent	Remarks
Hon. Monalisa J. Glepa	Mun. Vice Mayor	✓		P.O.
Hon. Desiderio L. Jabello	SB Member	✓		
Hon. Cornelio R. Salinas	SB Member	✓		
Hon. Illuwil D. Orbita	SB Member	✓		
Hon. Joel M. Geromo	SB Member	✓		
Hon. Jonathan S. Uy	SB Member	✓		
Hon. Jacosalem A. Perong, Jr.	SB Member	✓		
Hon. Leonila J. Bermejo	SB Member	✓		
Hon. Welie R. Cabasag	SB Member	✓		
Hon. Earl Louise A. Glepa, LNB Pres.	Ex-Officio Member	✓		
Hon. Charina A. Jordan, SKF Pres.	Ex-Officio Member	✓		

RESOLUTION NO. 12th-557-2026

A RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, HON. CYRIL REO A. GLEPA, M.D., TO DONATE AND TRANSFER VARIOUS HARDWARE AND CONSTRUCTION MATERIALS AND SUPPLIES TOTALING ONE HUNDRED SIXTY-ONE THOUSAND ONE HUNDRED TWENTY-FIVE PESOS (₱161,125.00) TO VARIOUS SCHOOLS UNDER THE DEPED MOLAVE EAST DISTRICT, SUBJECT TO COMPLIANCE WITH ALL APPLICABLE LAWS AND GOVERNMENT ACCOUNTING AND AUDITING RULES AND REGULATIONS.

WHEREAS, a formal letter was submitted by the Office of the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., respectfully transmitting to this August Body the Property Transfer Reports, together with the Purchase Request, Project Procurement Management Plan (PPMP), Program of Work (POW), and Purchase Order, and requesting the passage of a resolution authorizing him to donate and transfer the subject municipal properties to various schools under the Department of Education (DepEd) – Molave East District;

WHEREAS, the subject hardware and construction materials have an aggregate value of One Hundred Sixty-One Thousand One Hundred Twenty-Five Pesos (₱161,125.00) and were procured utilizing the Special Education Fund (SEF) of the Municipality of Molave, Zamboanga del Sur;

WHEREAS, the proposed donation and property transfer are supported by complete documentation, serving as valid bases for evaluation by this August Body and ensuring proper recording and updating of accountability records for both the Local Government Unit of Molave and the recipient institutions;

WHEREAS, the itemized properties consist of various hardware and construction supplies—specifically hollow blocks, plywood ¼, plywood ¾, paint latex lime green, paint latex flat white, paint enamel white, paint brush with tray 6", paint brush 4", paint brush 3", paint brush #2, C-Purlins 2x3 1.2mm, G.I. pipe 2 ½ sch. 40, gravel ¾, sand, steel matting 4x8, angle bar 1x1, G.I. sheets corrugated 4x8, rectangular tube 1x2x1.5mm, tie wire, tex screw 2", cement, red lead, interlink fence 6m, deformed bar 10mm, and garden hose 7m—as detailed in the submitted Purchase Order and Property Transfer Reports;

WHEREAS, the subject materials are designated for donation and transfer to recipient schools under the DepEd Molave East District for specific school improvement and program purposes, namely:

1. Lower Dimalinao Elementary School – Repair of School Pathway
2. Parasan National High School – Repainting of School Perimeter Fence

Cc: MO, MPDC, DepEd-Molave East, GSO, MAccO,

3. Dontulan Elementary School – Provision of materials for the School Feeding Center / Gulayan sa Paaralan
4. MRPS SPED Center-District – Improvement of Gulayan sa Paaralan
5. Anatalio Y. Lobitana Elementary School – Gulayan sa Paaralan;

WHEREAS, the provision of these construction and hardware materials will directly support infrastructure repairs, perimeter fencing, pathway maintenance, school feeding center provisions, and Gulayan sa Paaralan implementation, thereby contributing to the improvement of school facilities and the promotion of a clean, safe, and conducive learning environment for students and school personnel;

WHEREAS, pursuant to Section 22(c) in relation to Section 444(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and applicable Commission on Audit (COA) property management guidelines, prior authorization from the Sangguniang Bayan is required to effectuate the transfer and donation of government property and maintain accurate property inventory records;

WHEREAS, upon thorough review and committee evaluation, the Sangguniang Bayan finds the proposed donation to be in order, compliant with existing legal and accounting guidelines, and highly beneficial to the public education sector of the municipality;

NOW, THEREFORE, on motion of Honorable Perong and duly seconded by Honorable Uy, the Sangguniang Bayan of Molave, Zamboanga del Sur, hereby;

RESOLVED, as it is hereby resolved to authorize the Municipal Mayor, Hon. Cyril Reo A. Glepa, M.D., to donate and transfer various hardware and construction materials and supplies totaling One Hundred Sixty-One Thousand One Hundred Twenty-Five pesos (₱161,125.00) to various schools under the DepEd Molave East District, subject to compliance with all applicable laws and government accounting and auditing rules and regulations.

RESOLVED FURTHER, that the recipient schools shall ensure that the donated materials are properly received, utilized exclusively for their intended educational purposes, program requirements, and facility repairs, and accounted for in accordance with existing laws and regulations;

UNANIMOUSLY APPROVED, this 3rd day of November, 2026 at Molave, Zamboanga del Sur.

CERTIFIED CORRECT:

JUNARD C. SAYSON
Secretary to the Sangguniang

ATTESTED AND DULY CERTIFIED:

MONALISA J. GLEPA, R.N.
Mun. Vice Mayor/ Presiding Officer

OFFICE OF THE MAYOR
MUNICIPALITY OF MOLAVE
PROVINCE OF ZAMBOANGA DEL SUR
RECEIVED
By: ANGEL COLOT
Date: 11-16-26 Time: 1:42 PM

EVELYN D. PAT
11-16-26

DAISY MAY A. MONTERNEL
11/16/26

GWYNETH SYBIL R. BATACAN
MPDO Staff
11/16/26

SHERILYN RAPOL
11-16-2026

Cc: MO, MPDC, DepEd-Molave East, GSO, MAccO,